

CALIFORNIA ASSOCIATION FFA  
Job Interview Contest  
2017-2018

***JOB DESCRIPTIONS & CONTACT PERSONS***

NOTE: Prepare a letter of introduction to ONLY ONE of the job interview titles listed below. All information on the application, included in the cover letter, listed on your resume, communicated during the interview, etc. is to be accurate. Approach the contest as if the openings appeared in your local newspaper. Please do not contact these individuals and/or companies directly, as this is a Career Development Event for the California Association of Future Farmers of America.

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**Agriculture Business Management – Office Administrative Assistant**

Zuckerman Family Farms is looking for an Office Administrative Assistant who can assist with the coordination of paperwork flow and communication between the office and the field through the life cycle of farming. Responsibilities may include: data entry, answering phones, filing, greeting guests, and tracking production data (i.e. days to harvest, crop schedules, planting and harvesting plans) in Excel. Candidates must have strong computer skills and be proficient in Excel as well as other Microsoft Office applications. Candidates should also be able to provide excellent customer service and be able to accomplish expected tasks with minimal supervision. Send cover letter and resume to: Ken Jochimsen, Zuckerman Family Farms, PO Box 427, Stockton, CA 95201

**Agriculture Mechanics – Shop Mechanic**

Wilbur-Ellis is seeking an individual with experience in general shop mechanics. Major responsibilities will include performing preventative maintenance work (i.e. checking oil and fluid levels), replacing or repairing parts, maintaining inventory records, and following safety rules & regulations while performing work assignments. Candidates should have the ability to troubleshoot, diagnose and repair equipment with accuracy as well as have the ability to communicate both verbally and in writing with customers and fellow employees. Submit cover letter and resume to: Katherine Fordon, Wilbur-Ellis, 1427 Abbott Street, Salinas, CA 93901

**Animal Science – Assistant Swine Herdperson**

McCormack Inc. is a large scale swine producer in California. They are in need of a part-time Swine Herdperson to perform a variety of duties including recognizing and treating common swine health problems, selecting livestock for sale, maintaining production records, monitoring feed rations, and assisting with sows and piglets during and after farrowing. Candidates should work well with others, have the ability to multi-task and have experience working with animals. Submit resume and cover letter to: Steven Johnson, McCormack Inc, PO Box 5421, Bakersfield, CA 93308

### **Floriculture – Floral Designer**

Alan's AAA Florist is a family owned business operating in San Bernardino, California since 1952. They offer beautiful and elaborate premium arrangements for all occasions. Seeking a part-time employee who is experienced in various areas of floral design. Duties will include: arranging both real and silk flowers for display at events or in homes/offices; filling special orders for holidays and other occasions; making traditional corsages, bouquets, wreaths and wedding decorations; working with a wide range of flowers and foliage; watering plants; cutting, conditioning and cleaning plant material for storage. Candidates must be able to work in a fast-paced environment and have the ability to effectively communicate with clients and co-workers. Apply by sending cover letter and resume to: Ross Tributary, Alan's AAA Florist, 287 E. Highland Avenue, San Bernadino, CA 92404

### **Forestry & Natural Resources – Range Technician**

The California Natural Resources Agency – Shasta Division is looking for a Range Technician to assist specialists in carrying out rangeland management support projects. Candidates should be prepared to serve as a crew member on range improvement construction and revegetation projects that include building fences, cattle guards, water developments, prescribed burning, seeding and weeding. Other duties may include identifying plants and noxious weeds, preparing data in charts and graphs for inclusion in reports, and transferring data from field notes to maps/aerial photos to show vegetative conditions and/or trends. Candidates must work well as part of a diversified team with minimal supervision. Send cover letter and resume to: Scott Upton, CA Natural Resources Agency, 6105 Airport Road, Shasta, CA 96002

### **Ornamental Horticulture – Garden Center Assistant**

Armstrong Garden Center strives to provide exceptional customer service and the best quality plant material in Southern California! Major responsibilities will include assisting with the management of seasonal plant material (including Christmas trees, wreaths, garlands and Poinsettias), along with other garden accessories. Candidates should be prepared to assist with standing trees in water, cleaning up and sweeping, assisting customers to the cars with their purchases, tying trees down to vehicles, and other nursery maintenance duties such as watering and general clean up. Good communication skills are needed! Candidates should send their cover letters and resumes to: Emilio Hernandez, Armstrong Garden Center, 1500 E. Coast Highway, Newport Beach, CA 92660

### **Plant and Soil Science – Pest Detection Trainee**

The Pest Detection Branch of the California Department of Food & Agriculture is looking for a qualified individual to assist with the early detection and prompt eradication of serious pests that threaten California agriculture. Duties will include: servicing traps, performing insect sweeps, conducting visual inspection of local plant hosts for pest damage, removal of suspect plant and insect samples using collection tools and recording daily documentation of work completed. Candidates will be working primarily outdoors and should be prepared to work often on their own or with small groups. Submit cover letter and resume to: Bonnie Gertrudis, CA Department of Food & Agriculture – Pest Detection Branch, 1220 N Street, Sacramento, CA 95814.